

COURSES AND TRAINING

These virtual self-study courses are for anyone wanting to learn simple CM methods or refresh and refine their knowledge or skills; and these courses may qualify for professional PDH, LU or CEU's.



OVERVIEW AND COSTS

**Currently \$25.00 Each
Course**
+

Text Books:

Construction Management
Made Easy

\$12.95 PDF Download

Construction Like Sushi

\$12.95 PDF Download

Optional PDF Work Sheets: List
price

Proctor: Via virtual messaging

Date/Time: As scheduled by Student

Place: Constructionplace.com

Learning Method: Virtual templates,
forms, calculators and reading

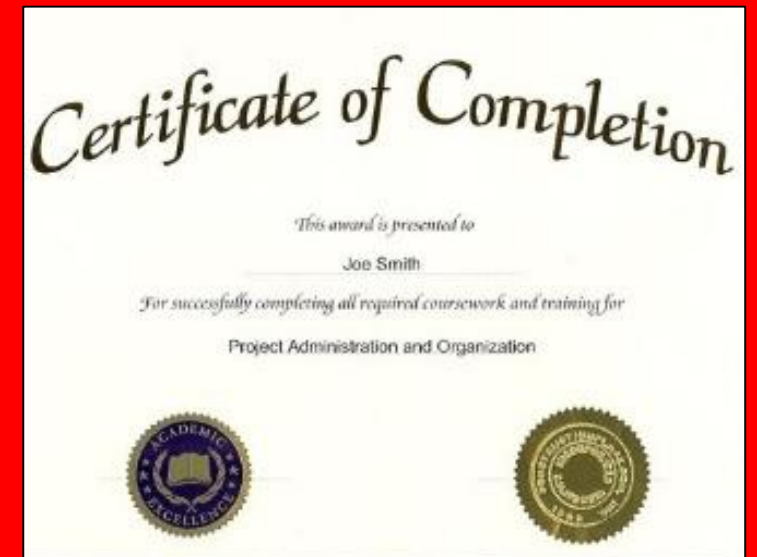
Assessment and Evaluation: Courses
are graded on a Pass/Fail system. No
letter grades will be given. The exam
will include a multiple choice exam
(50%) and data entry (50%).

Accreditation: Not at this time, but
these courses conform to the
requirements and standards of the **RTO**
(Registered National Training
Organization) by meeting or exceeding
industry, enterprise or community
needs. (See **Accredited vs Non-
Accredited** below).

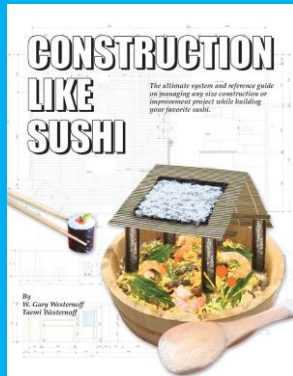
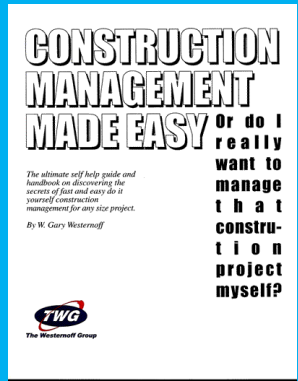
Certificate of Completion with your
Name, Course Topic and units
earned

PDF version: \$9.95

Original via US Mail: \$19.95
including Shipping and Handling



VIRTUAL APPLICATIONS AND TEXT BOOKS USED



Optional Work Sheets

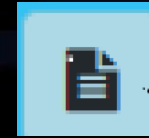
constructionplace.com



Project Directory



Project Costing and General Requirements



Create/Send RFPs



Send Bids, Negotiate and Contract






Schedule of Values



Work Reports

STARTING A COURSE AND INSTRUCTIONAL METHODS

Login to see
Course Offerings

1. Login to Constructionplace.com and select **Courses and Training > Course Offerings**
2. View **Course Details** and **Scope of Work** (Choose from three **Scope of Work** options or select **Other** to upload your own)
3. Download the required publications
4. Open **My Courses** to begin your course
5. Open  **Project Directory** and from  select **Proctor**. This will allow you to send/receive  **Messages** within the respective course; or email the Proctor.
6. All **Course Lessons** have a **STUDY GUIDE AND WHERE TO FIND IT** instructions.
7. Upon completing all course lessons the proctor will post your completion date on your **My Courses** page and email you a multiple choice exam for completion and return email. Exams show page numbers for most answers to questions.
8. Upon passing the course a link will appear on your **My Courses** page to order your **Certificate of Completion**.
9. You may repeat or Add a Course at any time.

ACCREDITED VS NON- ACCREDITED

Both have value

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Course Offerings

Accredited Courses means the courses are nationally recognized and that a registered training organization (RTO) can issue a nationally recognized **qualification** or **Statement of Attainment** following its full or partial completion. Accredited courses:

- Meets industry, enterprise or community needs.
- Can only be delivered by registered training organizations (RTOs) that: own the course or have permission from the course owner to deliver the accredited course, and. have the accredited course on their VET scope of registration.
- Earn official recognition of the status of an educational qualification by the government.
- Gives the qualification legal status, as a bona fide qualification for employment and education purposes.

Non - Accredited Courses

Many believe that non-accredited courses have less value, which is not true. Non-accredited courses are:

- Great for learning a new skillset, or building on your existing proficiencies.
- They focus on equipping the student with a specific knowledge and skillset.
- They help you in your current and future career.
- You can still list it on your CV.
- Less expensive than accredited study programs.
- Study material and assignments are not as complicated.
- Often shorter in duration meaning that you can gain a new skillset in a short period of time.
- Helps you refine your skills.
- **Certificates of Completion** are valuable in the job market.
- You can build on your knowledge and skill.
- Entrance requirements for courses are not as strict as those for accredited courses

UNDERSTANDING PDH, LU AND CEU

Not all continuing education or professional units are created equal

[Login to see
Course Offerings](#)

What is the difference between PDH, LU and CEU?

- **Professional Development Hour (PDH)** Commonly used by Engineers. 1.0 PDH = 1.0 clock hour (minimum 50 minutes, 60 minutes less a 10 minute break). The following activities are usually acceptable by state boards for PDH units if topics completed relate to the respective professional license:
 1. On-line Courses
 2. Seminars
 3. Technical or Professional society meetings
 4. Teaching a course or time updating material if previously taught
 5. Management or ethical courses relating to your business or profession
- **Learning Units (LU)** used by the American Institute of Architects Continuing Education System (**AIA/CES**) 1.0 LU = 1.0 PDH for engineers.
- **Continuing Education Units (CEU)** a nationally recognized unit of measure for continuing education and training. 1.0 CEU = 10.0 PDH's or 10 LU's.

OUR COURSES MEET ACCREDITATION STANDARDS BUT WE ARE NOT CURRENTLY ACCREDITED BY ANY AGENCY OR LEARNING INSTITUTION