

# WORK REPORT

With the growing need for online services for personal protection and to, save time and reduce overhead it's important to have the right Applications. **Constructionplace.com** offers this interactive template for maintaining work reports for any size project like a pro.



## How it works!



Select **Register and Login** to open Constructionplace.com

Any one can use this template to document project activities like a pro on Constructionplace.com

### Login

Sign In to your account

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@ garyw@constructionplace.cor

.....

Remember me?

Login

Forgot your password?

Facebook Google

### Sign up

Don't have an account? Sign up today, Its FREE!

Register Now!

# PROJECT OWNER DASHBOARD

Side Navigation Bar

Search Options

Reminders, Notifications, Messages, and Inquiries

My Account

Switch Roll

Select Add/Manage Projects

Bottom Navigation Bar for Self Help and Information

Social Media Links

constructionplace.com®

Dashboard Projects Service Providers Services and Help

Switch to Service Provider



POST PROJECTS FOR GETTING ESTIMATES AND BIDS

- Add/Edit My Profile
- Post Projects Instantly
- Post RFP (Optional)
- Inquiries Received
- My RFPs/Quick Bids Received
- Unsolicited Bids Received

PROJECT MANAGEMENT

- Add Project Location
- Add/Manage Projects
- Guarantees and Warranties

INVITE USERS

- Invite Project Owners
- Invite Non-Registered Service Providers

FOR AREA REPRESENTATIVE

- Unique ID Number



Welcome!  
**W Gary Westernoff**  
(Project Owner)

## Post Project for Bids/Estimates/Inquiries



Post Project



Post RFP **Optional**



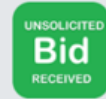
Add/Edit your Public Profile



Inquiries



RFP/Bids Received



Unsolicited Bids Received

## Project Management Tools



Add Projects Location



Add/Manage Projects



Track Guarantees and Warranties

## Invite Outside Users



Invite Project Owners



Invite Service Providers



Invite Material and Equipment Providers

Unique ID Number

<https://www.ConstructionPlace.com/Identity/Account/Register?key=f70828c15b12>

### Professional Help

- Get Free Quote
- Courses and Training
- MyConstructionPlace.com

### Self Help

- Publications
- Worksheets
- Glossary
- Planning Projects

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- Contact Us
- Blog

### Work with Us

- Referral Program
- Area Representatives

### Terms & Policy

- Terms of use
- Privacy Policy

# ADDING A WORK REPORT

POST PROJECTS FOR GETTING ESTIMATES AND BIDS

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PROJECT MANAGEMENT

- 📁 Add Project Location
- 📁 Add/Manage Projects
- 📁 Guarantees and Warranties

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**Projects**

Basic Filters | Advanced Filters

Project Scope:  City:  Zip Code:

Property Ownership:

Upgrade to PRO: \$29.95/Monthly | Upgrade to ELITE: \$599.95/Monthly

1777 Ala Moana Blvd #836, Honolulu, Hawaii, US-96815 [Owned Property]

Project/Job #	Project Name	Project Scope	Project Status	Completed On	Viewable	Action
2019.001	Remodel Kitchen (EXAMPLE PROJECT) ADD YOUR PROJECT TODAY	Remodel	Completed	6/2/2018	Yes	

Click on the Work Report Icon



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# ADD DAILY WORK ACTIVITIES

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PROJECT MANAGEMENT

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If not auto filled from Project Directory add Service Provides or other Resources

9 Reports Saved by Date

9 Open Documents/Images

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Work Report: 2019.001, Kamohi Kūhau (EXAMPLE PROJECT: ADD YOUR PROJECT TODAY: 1777 Ala Moana Blvd #916, Honolulu, Hawaii, US 96815)

Report Date: 10/10/2023 | Saved Reports: Please select

Resource	Total Staff	Trade/Specialty	Time Arrived	Time Departed	Work Performed	Email/Edit Resource
Jason and Stephanie Cottle	<input type="text"/>	Ceramic Tile	Fetch Time <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="✉"/> <input type="button" value="✎"/>
Marc Mann	<input type="text"/>	Flooring	Fetch Time <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="✉"/> <input type="button" value="✎"/>
John Drury	<input type="text"/>	Plumbing and Construction	Fetch Time <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="✉"/> <input type="button" value="✎"/>
The Workstaff Group	<input type="text"/>	Small Commercial and Retail	Fetch Time <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="✉"/> <input type="button" value="✎"/>
Morris	<input type="text"/>	Electrical	Fetch Time <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="✉"/> <input type="button" value="✎"/>
Lisa Chappes	<input type="text"/>	Flooring	Fetch Time <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="✉"/> <input type="button" value="✎"/>
👤	<input type="text"/>	Web Application	Fetch Time <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="✉"/> <input type="button" value="✎"/>
👤	<input type="text"/>	Construction Management	Fetch Time <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="✉"/> <input type="button" value="✎"/>
👤	<input type="text"/>	Construction Management Online	Fetch Time <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="✉"/> <input type="button" value="✎"/>

Visitors of Importance  
None Today

Accidents, damage or possible claims  
None Today

Any work behind schedule  
None Today

Extras, back charges, change orders, time extensions, etc.  
None Today

Any overtime authorized  
None Today

Weather  
 Clear  Sunny  Cloudy  Windy

Any Building Dept Sign-Offs  
None Today

Final Inspection Date: mm/dd/yyyy | Actual Completion Date: mm/dd/yyyy

Enter number or workers, arrival and departure times and work performed

5

6

7

Icons for: Emailing Contact or Editing other Resources

Enter information such as Visitors of Importance, Accidents or Damage, Work behind Schedule, Extras, Overtime, Weather, Building Department Sign offs, and Schedule

Save to keep Report Date. Reports can be Emailed

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# ADDING DOCUMENTS AND IMAGES

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Work Report: 2019J01, Remodel Kitchen (EXAMPLE PROJECT) ADD YOUR PROJECT TODAY, 1777 Ala Moana Blvd #836, Honolulu, Hawaii, US-96815

Report Date: 03/11/2023 Saved Reports: 03/11/2023

Work Report Documents/Images

File #1 (Image or Document)



Choose File No file chosen

File Description

File #2 (Image or Document)

Choose File No file chosen

File Description

File #3 (Image or Document)

Choose File No file chosen

File Description

File #4 (Image or Document)

Choose File No file chosen

File Description

File #5 (Image or Document)

Choose File No file chosen

File Description

Save Work Report

**Upload Documents or Images with Descriptions**

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