

# FAST AND EASY ONLINE BIDDING

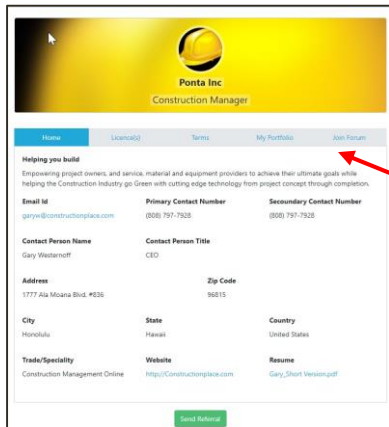
With the growing need for online services for personal protection and to, save time and reduce overhead it's important to have the right Applications. **Constructionplace.com** offers a **FREE** bidding tool for this purpose.



## How it works!



Select **Register and Login** to open Constructionplace.com



Any registered user can create and send Bids for Free. **Service Provider** profiles are recommended to be viewable with your bids.

### Login

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Sign In to your account

@ garyw@constructionplace.com

.....

Remember me?

Login

Forgot your password?

Facebook Google

### Sign up

Don't have an account? Sign up today, Its FREE!

Register Now!

# SERVICE PROVIDER DASHBOARD

My Account

Side Navigation Bar

Search Options

Reminders, Notifications, Messages

Switch Rolls

Complete Your Timeline

The dashboard features a top navigation bar with the logo, a breadcrumb trail (Dashboard > Projects > Service Providers > Services and Help), and a user profile section with a 'Switch to Project Owner' button. A 'Your profile timeline' shows 'Service Provider Profile', 'My Account Profile', and 'Bidding'. A 'My Account' dropdown menu is visible on the right. The main content area includes a 'Good Afternoon' greeting, a 'W Gary Westernoff' profile, and a 'Service Provider' role indicator. Below this are four main sections: 'Profile' (Post/Edit Profile, Inquiries Received), 'Bids' (Bid on RFP's Received, Create/Send New Bid, Bids Sent), 'Invite' (Invite Project Owners, Invite Service Providers, Invite Material & Equipment Providers, Invite Others, Become an Affiliate to Invite with Unique URL), and 'Recent Bids' (table with Project, Status, and Action columns). A 'Unique ID Number' field and an 'Email URL' are also present. The bottom navigation bar contains links for Professional Help, Self Help, About Us, Work with Us, and Terms & Policy. Social media links are located at the bottom right.

Dashboard Projects Service Providers Services and Help

Switch to Project Owner

Your profile timeline  
Service Provider Profile My Account Profile Bidding

- Switch to Project Owner
- Switch to Service Provider
- Logout
- My Account
- Change Password
- Order History
- Share My Account
- Accounts Shared With Me

Good Afternoon

W Gary Westernoff Service Provider

Welcome service provider you can post bids virtually, see bids sent, bids on RFP recieved, invite project owners and much more...

## Profile

Post your profile and see inquiries.

- Post/Edit Profile
- Inquiries Received

## Bids

Bidding and receiving RFP's

- Bid on RFP's Received
- Create/Send New Bid
- Bids Sent

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## Invite

Invite Outside Users

- Invite Project Owners
- Invite Service Providers
- Invite Material & Equipment Providers
- Invite Others
- Become an Affiliate to Invite with Unique URL

## Recent Bids

Find recent bids.

Project	Status	Action
New test Project A Building Addition	Bid Withdrawn	[Email] [Edit] [Delete]
New Test 4 Building Addition	Bid Withdrawn	[Email] [Edit] [Delete]
New Retail Store New Construction	Bid Sent	[Email] [Edit] [Delete]
New Bid From Gary Improvements	Bid Sent	[Email] [Edit] [Delete]
New Bid From Gary Improvements	Bid Sent	[Email] [Edit] [Delete]

Unique ID Number  
<https://www.ConstructionPlace.com/identity/Account/Register?key=f70828c15b12>

Email URL

Bottom Navigation Bar for Self Help and Information

Social Media Links

### Professional Help

- Get Free Quote
- Courses and Training
- MyConstructionPlace.com

### Self Help

- Publications
- Worksheets
- Glossary
- Planning Projects

### About Us

- About Us
- Contact Us
- Blog

### Work with Us

- Referral Program
- Affiliate Program

### Terms & Policy

- Terms of use
- Privacy Policy

# THE BID FORM TEMPLATE

- POST PROFILE
  - Add/Edit My Profile
  - Inquiries Received
- BIDDING AND RECEIVING RFP'S
  - Bid on Unsolicited Projects
  - Bids Sent
  - Bid on RFP's Received
- INVITE USERS
  - Invite Project Owners
  - Invite Non-Registered Service Providers
  - Invite Material and Equipment Providers
- FOR AREA REPRESENTATIVE
  - Unique ID Number

<< Back to Bids Sent

**Create/Send New Bid**

Project Info | Bid

Project Name \* **3**

Project Description \*

Address Zip Code

Country State City

United States Please select

**Project Documents/Images** **4**

File #1 (Image or Document)

Choose File No file chosen

File Description

File #2 (Image or Document)

Choose File No file chosen

File Description

Next **5**

**Enter Project Info**  
Project Name, Description, and Address. If address was previously used can auto fill

**Upload Documents/Images**  
such as special conditions, drawings, form of contract, etc.

**5** Select **Next button or above Bid tab**

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# ENTERING BID AMOUNT AND TERMS

POST PROFILE

👤 Add/Edit My Profile

🕒 Inquiries Received

BIDDING AND RECEIVING RFP'S

🕒 Bid on Unsolicited Projects

📄 Bids Sent

📄 Bid on RFP's Received

INVITE USERS

✉ Invite Project Owners

✉ Invite Non-Registered Service Providers

✉ Invite Material and Equipment Providers

FOR AREA REPRESENTATIVE

🔗 Unique ID Number

The screenshot shows the 'Create/Send New Bid' form. Callout 6 points to the 'Base Bid' field. Callout 7 points to the 'Bid Type' dropdown menu. Callout 8 points to the 'Save to Select Recipient(s)' button at the bottom of the form.

Add **Base Bid** amount

Select Bid Type (Lump Sum, Time and Materials, Not to Exceed, or Other...you enter) > Select **Payment** and **FOB** Terms > Set optional **Additional** and **Deductive** work percentages

Select bid inclusions and schedule

(Labor and Material, Labor Only, Material Only, Other)  
Start Date/Time and/or Completion/Delivery Date/Time

8

Click **Save to Select Recipient(s)**

The screenshot shows a 'Confirm' dialog box with a red header. The text inside reads: 'Once saved this Bid is FINAL until Withdrawn or Deleted.' Callout 9 points to the 'Save' button.

9

Click on **Save** to Confirm your information.

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# SENDING THE BID

Click on **Quick Bid** number to preview **Bid**

Open Email Client to Send Bid

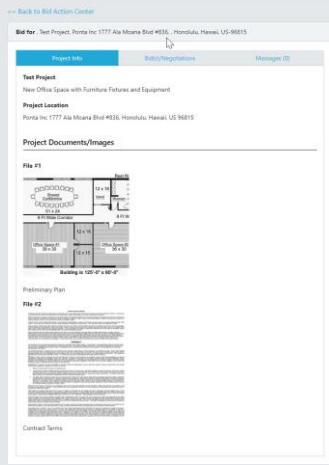
2

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- POST PROFILE
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Quick Bid	Email Recipients	Description of the Work	Project/Job #	Project Name	Project Location	Project Scope of Work	Bid Status	Virtual Agreement	Messages	Last Action Taken On	Send
144	[Email Icon]	test4		New Test 4	8777 Elm Street, Someplace, Indiana, US-98665	Building Addition	Mark as Sent	Yes	0	3/11/2022 9:46:40 PM	[Send] [Close]
143	[Email Icon]	Test Project A		New test Project A	8777 Elm Street, Someplace, Indiana, US-98665	Building Addition	Bid Sent	Yes	0	3/11/2022 7:15:39 PM	[Send] [Close]
142	[Email Icon]	Testing		New Bid From Gary	8777 Elm Street, Someplace, Indiana, US-98665	Improvements	Bid Sent	Yes	1	2/18/2022 12:47:12 PM	[Send] [Close]
141	[Email Icon]	Testing		New Bid From Gary	, Hawaii, US-	Improvements	Bid Sent	Yes	0	1/9/2022 4:31:09 PM	[Send] [Close]
127	[Email Icon]	Build a new 50,000 S...	2021.004	Gary's Retail Store	888 Elem Street, Midfield, Georgia, US-96815	New Construction	Bid Withdrawn	Yes	0	12/7/2021 9:07:49 PM	[Send] [Close]



**IMPORTANT** After sending Bid click **Mark as Sent**

Choose which account to send the email from

- Constructionplace garyw@constructionplace.com
- Gmail gwesternoff@gmail.com
- Postmaster postmaster@constructionplace.com

Cancel

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# WHAT BID RECIPIENTS GET

Recipients email with link to open bid

POST PROFILE

👤 Add/Edit My Profile

🕒 Inquiries Received

BIDDING AND RECEIVING RFP'S

🕒 Bid on Unsolicited Projects

📧 Bids Sent

📧 Bid on RFP's Received

INVITE USERS

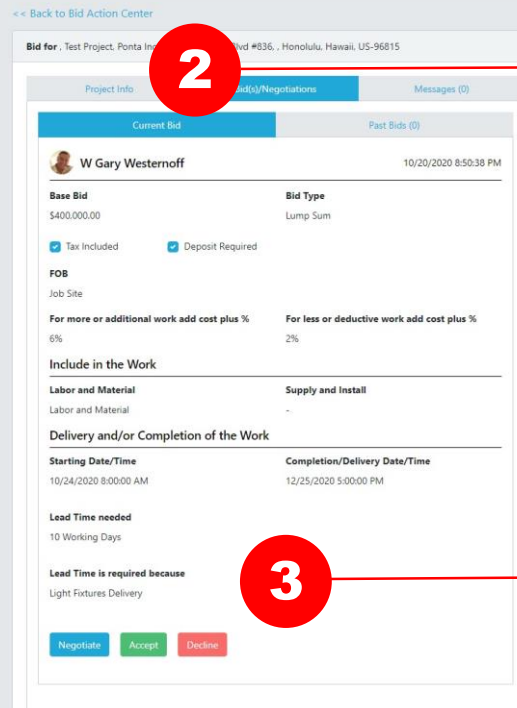
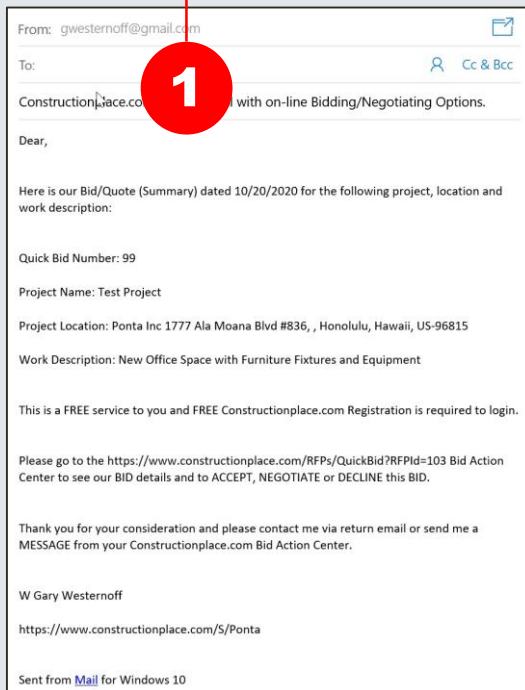
📧 Invite Project Owners

📧 Invite Non-Registered Service Providers

📧 Invite Material and Equipment Providers

FOR AREA REPRESENTATIVE

🔗 Unique ID Number



Current Bid amount is \$400,000.00

Options are to Negotiate, Accept or Decline the Bid

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# NEGOTIATING THE BID

Email Notification to Creator to Open Negotiated Bid

Negotiated bid amount of **\$350,000.00**

constructi place.com®

Dashboard Projects Service Providers Services and Help

Switch to Project Owner



## POST PROFILE

Add/Edit My Profile

Inquiries Received

## BIDDING AND RECEIVING RFP'S

Bid on Unsolicited Projects

Bids Sent

Bid on RFP's Received

## INVITE USERS

Invite Project Owners

Invite Non-Registered Service Providers

Invite Material and Equipment Providers

## FOR AREA REPRESENTATIVE

Unique ID Number

Click **Past Bids** tab to see original bid amount and terms.

After first invitation response **Messages** is active for sending questions and documents.

Negotiating will continue until **Accept or Decline** is selected.

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# DASH BOARDS FOR COMPARING BIDS AND BIDS SENT

- POST PROFILE
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Click on **Base Bid** to review the Bid

## COMPARING BIDS

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Status displays **Bids Received, Bid Accepted, Decline**

Compare Bids New Retail Store [, US-]

Base Bid	Bidder	Status	Completion Time	Cost for Added Work %	Cost for Deducted Work %	Bonding Rate %	Bonding Capacity	Work On Hand	Received On	
\$3,000,000.00	Taemi Westernoff	Bid Received	8/27/2021 12:45:00 PM				00,000.00	\$3,000,000.00	8/14/2021 3:45:26 PM	🗑️
\$2,700,000.00	Postmaster Postmaster	Bid Accepted	10/21/2021 12:58:00 PM						8/14/2021 4:04:53 PM	🗑️
\$2,900,000.00	W Gary Westernoff	Bid Received	9/30/2021 12:49:00 PM				0,000.00	\$2,000,000.00	8/14/2021 3:49:28 PM	🗑️

Bidders Bonding Information will display if included in the **Service Provider's** profile

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## BIDS SENT

Open **Quick Bid** details

Status displays **Bid Sent, Accepted, Declined or Withdraw**

Bids Sent

Quick Bid	Project/Job #	Project Name	Project Location	Bid Status	Messages	Last Action Taken On	Send	
99		Test Project	Ponta Inc 1777 Ala Moana Blvd #836, Honolulu, Hawaii, US-96815	In Negotiation	0	10/21/2020 1:58:19 PM	📧	🗑️

[Create New](#)

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